



MISSING CHILDREN POLICY

Per Ohio State Law Senate Bill 321; The Missing Children Act; all students will be required to attend school daily per regular school hours from 8:30 a.m. – 3:00 p.m. Additionally, if a student is tardy, leaving early or is not able to attend school, the parent and/or legal guardian must contact the school office per specific guidelines. LEA's have an obligation to notify the missing children clearinghouse i.e. organization providing resources for missing children, their families and the professional who serve them and local law enforcement, as applicable and/or establish a fingerprinting program.

MISSING CHILDREN PROTOCOL

Reporting Absences/Late Arrivals/Early Departures

1. Call the school by 8:30 a.m. on the day of each tardy and/or absence
2. Any student reported absent by 8:30 a.m. will be contacted via the One Call system
3. Call the school by 2:00 p.m. on the day of each early dismissal
4. Upon returning to school, students must bring a written excuse(s) to school office
5. Students must complete all missed assignments during their absence, within 3 school days
6. All missed assignments will be given to the students by their teacher upon return

Medical related absences, must follow the following guidelines for keeping your student at home:

- Temperature over 100 degrees within the past 24 hours
- Vomiting within the last 24 hours
- Diarrhea within the last 24 hours
- Skin rash of unknown origin, or lesions or draining areas of the skin
- Pus and/or excessive drainage from eyes
- Acute asthmatic problems
- Heavy nasal discharge

Symptoms of communicable disease

Reporting Missing Children to Clearinghouse

The LEA will notify local law enforcement and The National Center for Missing & Exploited Children[®] as applicable.